

ANATOLIA TANI VE BİYOTEKNOLOJİ ÜRÜNLERİ AR-GE SAN. VE TİC. A.Ş

PRIVACY NOTICE FOR EMPLOYEE / TRAINEE / CANDIDATES

1. DATA CONTROLLER

Anatolia Tanı ve Biyoteknoloji Ürünleri Ar-Ge San. ve Tic. A.Ş. (hereinafter referred to as "**Company**"), we hereby inform you that we process your personal data in the capacity of data controller within the scope of the Law No. 6698 on the Protection of Personal Data (hereinafter referred to as "**KVKK**") and other relevant legislation.

2. PURPOSE OF PERSONAL DATA PROCESSING

The purposes of processing employee / intern candidates' personal data are,

- Managing candidate selection and placement progress,
- Performing candidate application progress operations,
- Carrying out the assignment process

and legal basis for these purposes is Article 5 (2) of the KVKK "c) Processing of personal data of the parties of a contract is necessary, provided that it is directly related to the establishment or performance of the contract".

We kindly remind our candidates that they must inform their references about this Privacy Notice before sharing the personal data like name, surname, title, corporate, contact details of them. Otherwise, we declare that we will not accept any liability.

3. PERSONAL DATA COLLECTION METHOD AND LEGAL BASIS

We collect employee / intern candidates' personal data in context of the purposes defined in the (2) title of this Notice and in verbal, in written or in electronic form vide automatic and unautomated methods defined below:

- When the candidate fills the job application form or provides information while job interview,
- When the candidate shares her/his own prepared CV,
- When the reference provides information about the candidate.

The legal basis during processing:

Purposes of Processing	Legal Basis
Managing candidate selection and placement progress, Performing candidate application progress operations, Carrying out the assignment process	Processing of personal data of the parties of a contract is necessary, if it is directly related to the establishment or performance of the contract
Records on special categories of personal data, e.g., military status, smoking habits.	Explicit consent of the data subject

4. STORAGE OF PERSONAL DATA

Records of candidate applications are destroyed within 2 years from the date of application. In line with your approval, application records may be kept for a longer period of time to be evaluated in subsequent positions. If you are accepted for employment, these records will be kept as personal documents within the scope of Labour legislation.

5. RIGHTS UNDER THE ARTICLE 11 OF THE LAW NO. 6698

Data subjects have rights in context of the Article 11 of the Law No. 6698. If you want to apply for the using of these rights, you can fill "**FY20 Data Subject Application Form**" (which you can access via our website <https://www.anatoliagenetworks.com/>) completely and send us.

Our contact details:

Anatolia Tanı ve Biyoteknoloji Ürünleri Ar-Ge San. ve Tic. A.Ş.

Corporate Communication Department

E-mail: kvkk@anatoliagenetworks.com or

Address: Hasanpaşa Mah. Beydağı Sk. No: 1-9 H, 34920 Sultanbeyli/İstanbul