

## ANATOLIA TANI VE BİYOTEKNOLOJİ ÜRÜNLERİ AR-GE SAN. VE TİC. A.Ş.

### WITHIN THE SCOPE OF THE LAW NO. 6698 ON THE PROTECTION OF PERSONAL DATA

#### DATA SUBJECT APPLICATION FORM

Anatolia Tanı ve Biyoteknoloji Ürünleri Ar-Ge San. ve Tic. A.Ş. (hereinafter referred to as the "**Company**"), personal data owners (hereinafter referred to as the "**Applicant**"), who are defined as "data subjects" in the Personal Data Protection Law No. 6698 (hereinafter referred to as the "**KVKK**"), are granted the following rights under Article 11 of the KVKK:

- Learning whether your personal data is processed,
- Requesting information if your personal data has been processed,
- Learning the purpose of processing your personal data and whether they are used appropriately,
- Knowing the third parties to whom your personal data is transferred at home or abroad,
- In case your personal data is incomplete or incorrectly processed, requesting that it be corrected and requesting that the transaction carried out within this scope be notified to third parties to whom your personal data has been transferred,
- Requesting the deletion or elimination of your personal data and notifying the third parties to whom the personal data has been transferred, if the reasons requiring processing are no longer valid, although it has been processed in accordance with the provisions of other laws and other legislation related to KVKK,
- Objecting to the occurrence of a result against you by analysing the processed data exclusively through automated systems,
- Requesting compensation in case you suffer due to unlawful processing of your personal data.

Pursuant to paragraph 1 of Article 13 of the KVKK and the "*Communique on the Procedures and Principles of Application to the Data Controller*", applications to be made to our Company regarding these rights must be submitted in writing or by sending an e-mail to [kvkk@anatoliagenetworks.com](mailto:kvkk@anatoliagenetworks.com) by using the e-mail address previously notified to our Company by you and registered in our Company's system or by other methods to be determined by the Personal Data Protection Board (hereinafter referred to as the "**Board**") in the future.

Within this framework, the applications to be made to our Company in "written" form, will be available to delivery,

- By applying to the Company personally by the Applicant,
- By notary or by registered and reply to paid letter,
- By sending an e-mail to our Company's [kvkk@anatoliagenetworks.com](mailto:kvkk@anatoliagenetworks.com) address, in case the Applicant has an e-mail address they can use which is registered in the Company's systems,

with the printout of this form.

Application Method	Adress of Application	Information to be Specified in Application Submission
Application in person (Applicant personally comes to the application address and applies with an identity certifying document)	Hasanpaşa Mah. Beydağı Sk. No: 1-9H, 34920 Sultanbeyli/İstanbul	"Information Request Under Law on the Protection of Personal Data" shall be written on the envelope.
Notification through a notary	Hasanpaşa Mah. Beydağı Sk. No: 1-9H, 34920 Sultanbeyli/İstanbul	"Information Request Under Law on the Protection of Personal Data" shall be written on the notification envelope.
Sending an e-mail from your e-mail address registered in our Company	<a href="mailto:kvkk@anatoliageneworks.com">kvkk@anatoliageneworks.com</a>	"Information Request Under Law on the Protection of Personal Data" shall be written in the subject section of the e-mail message.

Below, there is information specific to written application channels on how written applications will be delivered to us:

In accordance with Article 13, paragraph 2 of the KVKK, your applications submitted to us will be replied within thirty days from the date on which your request is received by us, depending on the nature of the request. In accordance with the provisions of Article 13 of the KVKK, our responses will be delivered to you in writing or electronically.

## 1. APPLICANT CONTACT INFORMATION

<b>Name - Surname:</b>		<b>T.R. Identity No:</b>	
<b>Telephone No</b>		<b>E-Mail:</b>	
<b>Address:</b>			

## 2. PLEASE SPECIFY YOUR RELATIONSHIP WITH OUR COMPANY.

<b>Department / Unit of Our Company You Are in Contact with:</b>			
<b>Contact Subject:</b>			
<input type="checkbox"/> <b>I'm an Employee Applicant (I've Applied for a Job)</b> Please specify the date you applied to our Company:	<input type="checkbox"/> <b>I'm a Current Employee</b> Please specify the date you started at our company:		
<input type="checkbox"/> <b>I'm a Former Employee</b> Please specify the years you have worked for our company:	<input type="checkbox"/> <b>I'm a Customer</b> Please specify your business date and related vendor:		
<input type="checkbox"/> <b>I'm a Third Company Employee (Business Partner etc.)</b> Please specify the company you work for and your position information:	<input type="checkbox"/> <b>Other:</b> .....		

**3. PLEASE SPECIFY YOUR REQUEST WITHIN THE SCOPE OF KVKK IN DETAIL.**

<b>Request:</b>	
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**4. PLEASE CHOOSE THE METHOD OF NOTIFYING YOU OF THE RESPONSE TO YOUR APPLICATION:**

- I would like it to be sent to my address.
- I would like to receive it by hand.
- I would like to receive a reply to my e-mail address that I have sent the form from and registered on your system.

(In case of delivery by proxy, a notarized power of attorney or authorization document must be present and attached to this Data Subject Application Form.)

This Data Subject Application Form has been prepared in order to be able to respond to your application correctly and in the prescribed term by identifying your relationship with our Company and determining your personal data processed by our Company in full, if available. Our Company reserves the right to request additional documents and information (copy of identity card or driver's license, etc.) for identification and authorization in order to eliminate the legal risks that may arise from unlawful and unfair data sharing and especially to ensure the security of your personal data. In the event that the information regarding your requests submitted with the Data Subject Application Form is not accurate and up to date or an unauthorized application is made, our Company does not accept responsibility for the requests arising from the said inaccurate information or unauthorized application.

Applicant Data Subject:

<b>Name - Surname:</b>	
<b>Application Date:</b>	
<b>Signature:</b>	